



Richmond RCMP Youth Academy

Thursday, February 16 – Monday, February 20, 2023

(Graduation Ceremony Tuesday, February 21, 2023)

A Partnership in Experiential Learning

between the

Richmond RCMP and Richmond School District No. 38

2022-2023 Application & Information Package

- For SD38 students currently in Grades 10-12
- For students in a WEX (Work Experience) course, hours earned MAY be used toward WEX course credit... be sure to check with your WEX instructor (must correspond with student's career pathway)
- NOT open to International students

****NEW DUE DATE EXTENSION!!!!!!****

APPLICATION DUE

Monday, December 5th, 2022 @ 3:00pm*

(Must be in the hands of your High School Counsellor
or Career Information Advisor)

PRINT THIS SINGLE-SIDED



Dear Academy Applicant,

The Richmond RCMP Youth Academy is designed for the participation of 32 SD38 high school students currently in grades 10-12 who are interested in police work as a possible future career. The Richmond SD38 Career Programs Office has engaged in a partnership with the Richmond RCMP to provide this unique opportunity.

Prior to applying, please be sure to read over this entire application, in order to understand the program requirements and to familiarize yourself with the application details. Accurate completion of this application will be required as a first step to your entry into this program. This Academy is an excellent learning experience, but will be extremely challenging both mentally and physically.

Below, you will find key details about the Academy. If you have any questions, please contact your High School Counsellor, District Career Programs Staff member, or your RCMP School Liaison Officer.

Corporal Yash Barha
Academy Commander – Richmond RCMP Youth Section

Academy Schedule

- **Thursday, February 16, 2023 after school** – Students arrive at Richmond Secondary School (RSS)
- **Thursday, February 16, 2023 – Monday, February 20, 2023** (inclusive) – Students remain at RSS for the length of each day on this weekend, to participate in training activities (Family Day long weekend)
- **Tuesday, February 21, 2023 (evening)** – Graduation event for students and family members

Academy Overview

Participating Students will:

- engage in a simulated RCMP training environment that involves role-playing the realities of policing in a condensed format
- receive instruction and lectures on law, social and communication skills, physical training, as well as some police tactics and other topics
- simulate the role of a police officer and observe role-playing, sharing their observations
- speak in front of groups while being evaluated by the instructional staff and their peers
- be required to work in a team and partake in all the planned activities

Academy Cost

- **Accepted applicants to pay \$200** for the RCMP Youth Academy training exercises, supervision, meals/snacks and candidate uniform (hat, t-shirt, jacket and sweatpants). (Payable only after being notified of acceptance.)
- The Richmond School District thanks the Richmond RCMP for subsidizing the remaining \$350.00 student cost to cover these items.

Academy Rules

- A list of Academy rules will be provided to each successful applicant and reviewed at the January 26th, 2023 student/parent/guardian orientation (some are also found toward the end of this application)
- It is expected that all accepted students comply with these rules for the duration of the Academy. Students who do not comply may be sent home.

APPLICATION CHECKLIST

RICHMOND RCMP YOUTH ACADEMY

Application packages will be kept confidential by the School District and the RCMP. A complete application must include all the of the items in the checklist below AND those detailed on the following page.

Incomplete and/or late applications will not be considered.

Application Components (*Check each box when completed.*)

Step 1: Preparing to Complete the Application Package	
<input type="checkbox"/> Carefully review the application package and instructions to ensure that no details or items are missed	
<input type="checkbox"/> Print out all pages of this application using the single-sided printing option... Do NOT print back-to-back (different RCMP departments need different pages)	
<input type="checkbox"/> The student sections of the application are to be completed by the STUDENT applicant only (parents/guardians are encouraged to read over for accuracy, but <u>not</u> to complete)	
<input type="checkbox"/> Complete application using blue or black ink only (<u>not</u> pencil)	
<input type="checkbox"/> If there is a section or question that is not applicable to you, place " N/A " on that line	
<input type="checkbox"/> Student acknowledges that the Richmond RCMP and SD38 Career Programs staff will review application eligibility and suitability (grades, attendance record, work habits, extra-curricular activities, behavior, criminal record check)	

Step 2: Complete Application Package	
<input type="checkbox"/> Applicant Information Form	<input type="checkbox"/> Criminal Record & Police Indices
<input type="checkbox"/> Student Application Questions	<input type="checkbox"/> Check Police Observer Program Waiver Form
<input type="checkbox"/> Parent/Guardian Information	<input type="checkbox"/> RCMP Model Release Agreement
<input type="checkbox"/> Medical Information Form	<input type="checkbox"/> Physical Fitness Test sheet – top two lines only
<input type="checkbox"/> Personal Info/Responsible Technology (SA53)	Attach Additional Documents (see next page)
<input type="checkbox"/> Applicant Declaration	<input type="checkbox"/> Attach updated resume
<input type="checkbox"/> Parent/Guardian Declaration	<input type="checkbox"/> Attach "Diploma Verification Report" (see counsellor)
<input type="checkbox"/> School Staff Declaration	Arrange for Teacher References (see next page)
	<input type="checkbox"/> Verify TWO reference forms are emailed to RCMP

Step 3: Submit Application
<input type="checkbox"/> Return completed pages 5-18 to your High School Counsellor or Career Information Advisor no later than Monday, December 5th, 2022 @ 3:00pm.
<input type="checkbox"/> Student to give page 19 to teacher reference #1, page 20 to teacher reference #2 (they submit to RCMP)
<input type="checkbox"/> Student to read over and KEEP pages 21-29 for reference/completion (includes fitness journal)

Step 4: Selection Process and Timeline
▪ December 6 th – 8 th – Richmond RCMP staff will review submitted application to determine applicant's suitability for program. After Nov. 16 th , suitable applicants will be notified of fitness test appointment time.
▪ Approved applications will be subject to RCMP criminal record check.
▪ December/January – Approved applicants to complete Physical Fitness Test (push-ups, sit-ups, run)
▪ December 13 th / 14 th – Approved applicants invited for Personal Interview (check email)
▪ Early January – Successful applicants to be notified by the Richmond RCMP
▪ January 26 th , 2023 @ 7pm – Successful students and parents/guardians must attend a MANDATORY RCMP Youth Academy Orientation (location TBD)

Information Regarding Application Attachments

Attach Up-to-Date Resume:

- Resume must be word-processed and no longer than 2 pages
- Include the following information if applicable to you:
 - Community service activities you have participated in
 - Volunteer work you have done (include the organization and related duties)
 - Jobs you have had and the position you held, beginning with the most recent
 - Special skills and/or experience you have
 - Relevant courses, lectures, work experiences or other activities you have taken to explore your interest in police work
 - Hobbies and/or interests
 - Activities you participate in to maintain a healthy and active lifestyle including the frequency and duration of these activities
 - List three (3) references, not related to you and include their name, email address, contact number and relationship (two of these references are the ones who you will ask to complete the teacher reference forms in this application package – see info below)

Attach “Diploma Verification Report”:

- Applicant must get a copy of this from their high school counsellor.

Arrange for two Teacher Reference Forms to be completed and sent to RCMP:

- Be sure to...**
 - Ask two teachers if they will each be a reference for your application.
 - Provide each of them with a printed copy of a teacher reference form (found in this application)
 - Give your referees plenty of time to complete the form
 - Remind them of the application due date and that they need to submit their completed form directly to the RCMP by this time (not to submit to you, the applicant)
 - Ask them to sign their names in ink
- REMEMBER to...**
 - Add the name and contact information of a THIRD reference to your resume (should be a coach, community member, employer or other non-related person)
 - List the names and contact details of your two teacher referees on your resume, as well

REMINDERS for COMPLETING THE APPLICATION (next pages)

- PRINT this application using single-sided only
- Students should fill out the “APPLICANT INFORMATION FORM” and “STUDENT APPLICATION QUESTIONS” themselves
- It is recommended that a parent or guardian review this application, to ensure accuracy

DETACH PAGES 1-4 PRIOR TO SUBMITTING APPLICATION



Richmond RCMP Youth Academy

Thursday, February 16 – Monday, February 20, 2023
(Graduation Ceremony Tuesday, February 21, 2023)

2022-2023 Application – DUE Dec. 5th, 2022

APPLICANT PLEASE PRINT CLEARLY (Blue or Black Pen Only)

APPLICANT INFORMATION for RCMP

SCHOOL NAME: _____ Grade (as of Sept 1, 2022) _____

PEN #: _____ School Counsellor: _____

LEGAL Name: _____
First Middle Last

APPLICANT ... go to page 6

For Richmond RCMP/SD38 Career Programs OFFICE USE ONLY

Application Received Date: _____

Application Complete Missing Items: _____

Criminal Record Check Passed No Yes

Personal Fitness Test Granted No Yes Date: _____

Personal Fitness Test Passed No Yes

Interview Granted No Yes Date: _____

Accepted into ACADEMY No Yes

T-Shirt Size: _____ **Jacket Size:** _____ **Pant Size:** _____



2022-2023 Application

Richmond RCMP Youth Academy APPLICANT INFORMATION FORM

PLEASE PRINT CLEARLY (Blue or Black Pen Only)

STUDENT INFORMATION

SCHOOL NAME: _____ Grade (as of Sept 1, 2022) _____

PEN #: _____ School Counsellor: _____

LEGAL Name: _____ First Middle Last

PREFERRED Name (used at school) _____ First Last

Mailing Address: _____

City/Prov: _____ Postal Code: _____

Birthdate (year/month/day): ____/____/____ Citizenship: _____

Student Email (PRINT CLEARLY): _____

Student Cell Phone: _____ Home Phone: _____

Gender Preference (check): Male Female Other (state preference) _____

Height (cm): _____ Weight (kg): _____ Handedness: Left-handed Right-handed

Do you have a driver's license? (check): Yes No If yes, give DL #: _____

Applicant's Signature: I certify that all statements in this application package are true and complete.

Date: _____ Signature: _____

Richmond RCMP Youth Academy
STUDENT APPLICATION QUESTIONS

(In student's own handwriting)

Why do you wish to take part in the Richmond RCMP Youth Academy?

Explain **your view** of the Police **officer's role** in society.

Richmond RCMP Youth Academy

PARENT/GUARDIAN INFORMATION

It is presumed that most high school students live with at least one supervising adult. For the purposes of this application this person is referred to as Parent or Guardian. This adult may include a step-parent, foster-parent, grand-parent, uncle, aunt, adult brother or sister, or some other relative or legally appointed supervisor.

Students who live on their own should advise their school counsellor when completing their application.

PLEASE PRINT CLEARLY (Blue or Black Pen Only)

PARENT / GUARDIAN INFORMATION

LEGAL Name: _____
First Last

Email (PRINT CLEARLY): _____

Cell Phone: _____ Home Phone: _____

Work Phone: _____ Relationship to Applicant: _____

Parent/Guardian Signature: I certify that all statements in this application package are true and complete.

Date: _____ Signature: _____

Parent/Guardian to Please Complete and/or Sign:

- Medical Information form
- "Use of Personal Information/Responsible Technology Use" (SA53) form
- RCMP Criminal Record and Police Indices Check
- RCMP Model Release Agreement
- Answer the following not on the Medical form:

List any conditions, injuries or illnesses that may affect applicant's physical activity during the Academy:

If applicant has been under the care of a Doctor for **ANY** reason within the preceding two (2) years please explain:

If applicant is currently on any medications please list them and include the reason for taking them:

Student Name:	Grade:
Home School:	Gender: M F Other _____
Parent/Guardian (1):	Relation to Student:
Parent/Guardian (2):	Relation to Student:
Student Lives With:	Siblings:
Student Address:	
Home Phone Number:	Alternate Phone:

Emergency Contacts/People authorized to pick up my child in case of an EMERGENCY (other than parent):

1. Name:	Phone (Day):
Relation to child:	Phone (Night):
2. Name:	Phone (Day):
Relation to child:	Phone (Night):

Out of Province Contact:

3. Name:	Phone (Day):
Relation to child:	Phone (Night):
Doctor:	Phone:
Dentist:	Phone:
Care Card #	

MEDICAL CONCERNS: Does the student have any medical problems, health concerns, and/or diet restrictions and/or allergies of which the teacher or school nurse should be aware of?

YES NO *If YES, please complete the questions below.*

My child has the following medical conditions (please check where applicable):

- DIABETES**
- EPILEPSY** - If YES, has your child had seizures in the past year? YES NO
- ALLERGIES** causing a life-threatening response, which needs immediate emergency medical case such as adrenalin given by school staff. Allergic to: _____ *Only list bee/wasp stings if emergency medical care is required.*
- RESPIRATORY CONDITIONS**, which may require medical care at school (eg. Asthma). If YES, has your child needed emergency medical care in the past year? YES NO
- RESTRICTIONS** – Are there restrictions (food, activities to be avoided) that the school staff should be aware of? _____
- MEDICATION** – Does your child carry medication with him/her? If so, what? _____
- OTHER MEDICAL CONDITIONS** such as a serious heart condition, blood disorder, immune system disorder or other serious chronic conditions which will need any attention: _____

The purpose of this form is to enable the parent or guardian of a student (1) to make the school aware of any medical condition the student has that might be affected by, or, that might prevent him/her from engaging in any student activity including P.E. classes, day field studies and overnight trips, and (2) to provide the school with the telephone numbers where the parent/guardian and emergency contact can be reached in the event of an emergency. It is assumed by the school that, where necessary, the parents have sought the advice of student’s physician prior to completing this form. The information supplied on this form is to be regarded as strictly confidential and shall be made available only to appropriate persons as deemed necessary by School Administration. **Please note: The responsibility lives with the parent/legal guardian to advise the school if any change occurs in the medical or physical condition of the student.**

IN CASE OF EMERGENCY: I hereby give permission to qualified health personnel (the family physician, school nurse, other outside emergency personnel or staff who possess a current first aid certificate) to provide treatment for my child. I understand that the teacher and the School Board are NOT responsible for medical care costs.

Signature of Parent/Guardian

Date

Revised Oct 2021

For: Richmond RCMP Youth Academy



USE OF PERSONAL INFORMATION / RESPONSIBLE TECHNOLOGY USE

Please read, complete, sign and return this form to your child's school.

請去您孩子學校的校務處拿取此文件的中文版本。

ਇਸ ਲਿਖਤ ਦਾ ਪੰਜਾਬੀ ਰੂਪ ਚੁੱਕਣ ਲਈ ਕਿਰਪਾ ਕਰਕੇ ਆਪਣੇ ਬੱਚੇ ਦੇ ਸਕੂਲ ਦੇ ਦਫਤਰ ਵਿਚ ਜਾਉ।



What Is This For?

Your child's school regularly communicates information to students, parents and the community about important news and events. We want to let you know what forms of communication we use and seek your permission to allow the use of some personal information. We also want to inform you of the School District's efforts to ensure safe and effective use of technology.

Section 1: Use of Student Information

Student information that might be used in publications and services includes student names, photographs, videos, sound recordings, and samples of student work. **In all cases, your child's home contact information such as phone numbers, addresses, etc. will NOT be used in any publicly-accessible school, or school district, publications and services.**

School and District Publications and Websites

Your child, child's school and the School District will be creating and publishing a variety of paper and online materials throughout the school year for the purposes of highlighting positive, day-to-day school activities, school programs and personal accomplishments. If these student, school or district publications and district-run websites contain student information we will require your permission prior to releasing any such document. Permission is not required to be given for the District's internal student portal and other District-authorized and controlled websites that require ID and passwords to access the service because these are not accessible by the general public.

Below are some examples of publications that will contain student information. Please note: Not giving consent below to this item will mean your child will not be included in publications such as:

- Student Yearbook
- Grad composite photos
- Newsletters (that may be published on the school website and/or emailed home)
- Student accomplishments and samples of their school work
- Brochures, presentations and reports

News Media

Over the course of a school year, the school and school district occasionally receive requests from the news media to interview, photograph or video individuals or groups of students in connection with stories the media are working on. Additionally, the news media are sometimes invited to school functions to publicize athletics, arts, or school events.

Please note: School staff cannot control news media access and photos/videos taken by the media and the general public at public locations (e.g. field trips) or school events open to the public, such as sports tournaments, student performances and school board meetings. These are considered public events that are outside provincial and federal privacy laws for public bodies such as the school your child attends.

School and District-Managed Social Media Sites

The school and school district use social media sites to improve how we communicate information, news and special events to students, parents and the community. Some examples of social media sites include Facebook, Twitter, Instagram and YouTube. Social media sites like these originate in jurisdictions outside of Canada are subject to the laws of those jurisdictions. The personal information of students that are posted on these types of sites can include, but is not limited to, photographs, videos, and names.

PARENT/GUARDIAN CONSENT FOR USE OF STUDENT INFORMATION

I, as the parent or guardian of the student named below, provide consent to the publication of my child's information as described above for the following:

	YES, I give consent	NO, I do not give consent
School and District Publications and Websites	<input type="checkbox"/>	<input type="checkbox"/>
News Media	<input type="checkbox"/>	<input type="checkbox"/>
School and District-Managed Social Media Sites	<input type="checkbox"/>	<input type="checkbox"/>

Section 2: Use of Parent Contact Information

The school district would like to have your consent to send you electronically delivered newsletters, school and Board updates, announcements, event invitations, and other electronic messages that may contain advertising or promotions including:

- Class field trips
- The sale of yearbooks, student pictures, uniforms, books, school supplies, agendas, dance tickets, athletic events and performances
- Band instrument rentals
- Student program fees
- School and PAC fundraisers

If you wish to receive or continue to receive the above communications from us, please provide to us your consent below.

Additionally, Parent Advisory Councils (PAC) or others responsible for organizing school or district-related activities, fund-raising activities, and meetings may like to have contact with parents. Consent is needed for the disclosure of your name, home address, phone number, and/or email address as needed so they may contact you. Your personal information will not be disclosed to anyone requesting it for business or commercial purposes. Any student participating in secondary school athletics in Richmond will be registered with B.C. School Sports.

As the parent or guardian of the student named below, I give my consent for the release of my name, home address, phone number and/or e-mail for the purposes described above. I acknowledge that by opting out, I may miss some communications related to my child/children.

	YES, I give consent	NO, I do not give consent
To the School District	<input type="checkbox"/>	<input type="checkbox"/>
To the PAC	<input type="checkbox"/>	<input type="checkbox"/>

Please provide the e-mail address(es) you wish to receive communications from us.

Parent/Guardian's Name (PRINT)

E-Mail

Parent/Guardian's Name (PRINT)

E-Mail

Section 3: Technology Use Responsibilities Pamphlet

Your child's school will have provided you with a pamphlet entitled Common Sense Technology Use. This pamphlet describes the safe and responsible use of technology at school. Many of the tips outlined in this document are also applicable at home. Please read this document and review it with your child. If you do not have a copy of this pamphlet, you can obtain a copy from your school's office or go to www.sd38.bc.ca/pub/techuse.pdf

_____ YES, I have read the pamphlet Common Sense Technology Use that was sent home at the beginning of the school year and have shared and discussed the information contained in this document with my child.

SIGNATURE FOR CONSENT AND ACKNOWLEDGEMENT

Consent or non-consent provided is valid from the date this form was signed until September 30th of the following school year or if a revised signed consent form is submitted, whichever comes first. You may resubmit a revised consent form to your school at any time should you need to change your consent. Students attending a secondary school must also sign this form. Elementary students do not need to sign this form.

Student's Name (Print): _____ Student Number (if known) _____
First Name Last Name

School: _____ Division/Homeroom: _____ Grade: _____

Parent / Guardian's Name (Please Print)

Parent / Guardian's Signature

Date

Student's Signature – Secondary students only

Date

This information is collected by School District 38, Richmond, under section 27(b) of the Freedom of Information and Protection of Privacy Act (FOIPPA) and will be used insofar as it relates directly to and is necessary for a program or activity of the School District. Should you have any questions about the collection of this personal information please contact the Executive Director: Learning & Business Technologies, 7811 Granville Avenue, Richmond, B.C., Canada, V6Y-3E3, 604-668-6000.

Richmond RCMP Youth Academy

APPLICANT DECLARATION

I, (print **Applicant's** name) _____,
declare that I have read **ALL** the information contained within this Richmond RCMP Youth Academy application package, including all clearly outlined rules, regulations and expectations.

I have asked any questions that I might have had about the Academy with my parents/guardians; school personnel (ex: counsellor, administrator, teachers) and/or school district personnel (ex: District Career Programs staff).

I understand that the Richmond RCMP Youth Academy will be a physically demanding program.

I am not aware of any existing medical conditions or physical problems that would place me at risk by taking part in the program.

I have personally answered all questions honestly.

I am prepared to undertake the challenges presented at the Academy.

I understand that for the duration of the Academy I will be required to adhere to all COVID safety protocols that are in place as determined by the BC Provincial Health Officer and the Richmond School Board.

I understand that my acceptance into the Richmond RCMP Youth Academy will be based, in part, on the expectation and confirmation that my behaviour both within my school district and within my community will have been beyond reproach.

I understand that; at any point in the application process and, if accepted, at any point after my application has been accepted, I will immediately notify my School District representative and the Richmond RCMP representative of any circumstance, within my school district and or within my community, or adverse contact with the police, that may bring the appropriateness of my behaviour into question.

I understand that such circumstances as stated above may not necessarily result in my being removed as an applicant or student for the Richmond RCMP Youth Academy however, a failure to disclose or conceal any of the circumstances mentioned above will result in my removal as an applicant or student.

Applicant Signature: _____

Date: _____
(yyyy-mm-dd)

Richmond RCMP Youth Academy

PARENT OR GUARDIAN DECLARATION

I, (print **Parent** or **Guardian** name) _____,
declare that I have read **ALL** the information contained within this Richmond RCMP Youth Academy application package, including all clearly outlined rules, regulations and expectations.

I have asked any questions that I might have had about the Academy with my child/ward; school personnel (ex: counsellor, administrator, teachers) and/or school district personnel (ex: District Career Programs staff).

I have read over the answers/responses of the applicant, and support the honesty and accuracy that my child/ward has answered all the questions.

I totally support my child's/ward's application.

I understand that the Richmond RCMP Youth Academy will be a physically demanding program.

I am not aware of any existing medical conditions or physical problems that would place my child/ward at risk by taking part in the program.

I declare that my child/ward is prepared to undertake the challenges presented at the Academy.

I understand and support that for the duration of the Academy my child/ward will adhere to all COVID safety protocols that are in place as determined by the BC Provincial Health Officer and the Richmond School Board.

I understand that my child's/ward's acceptance into the Richmond RCMP Youth Academy will be based, in part, on the expectation and confirmation that their behaviour both within our school district and within our community will have been beyond reproach.

I understand that; at any point in the application process and, if accepted, at any point after my child's/ward's application has been accepted, they will immediately notify their School District representative and their RCMP representative of any circumstance, within our school district and or within our community, or adverse contact with the police, that may bring the appropriateness of my child's/ward's, behaviour into question.

I understand that such circumstances as stated above may not necessarily result in my child/ward being removed as an applicant or student for the RCMP Youth Academy however, a failure to disclose or conceal any of the circumstances mentioned above will result in my child's/ward's removal as an applicant or student.

Parent//Guardian Signature: _____

Date: _____
(yyyy-mm-dd)

Richmond RCMP Youth Academy

SCHOOL STAFF DECLARATION

To be completed by School District staff members responsible for verifying (non)issues of student conduct, attendance and academic standing.

I, (print **Administrator's** name) _____,
know, encourage and support this student in their quest to be accepted into the Richmond RCMP Youth Academy. I believe this candidate would benefit greatly from this experience and be an **excellent ambassador of our school and the School District.**

I, (print **School Counselor's** name) _____,
know, encourage and support this student in their quest to be accepted into the Richmond RCMP Youth Academy. I believe this candidate would benefit greatly from this experience and be an **excellent ambassador of our school and the School District.**

I, (print **Teachers's** name) _____,
know, encourage and support this student in their quest to be accepted into the Richmond RCMP Youth Academy. I believe this candidate would benefit greatly from this experience and be an **excellent ambassador of our school and the School District.**

I have discussed the responsibilities and serious nature of the Richmond RCMP Youth Academy with the candidate. This included discussing the student's attendance, grades, work habits and behaviour.

I understand that this student's application for the Richmond RCMP Youth Academy will be based, in part, on the expectation and confirmation that their behaviour both within our school district and within our community will have been beyond reproach.

I understand that; at any point in the application process and, if accepted, at any point after this student's application has been accepted, the School will immediately notify their RCMP Liaison Officer of any circumstance, within our school district and or within our community, or adverse contact with the police, that may bring the appropriateness of this students' behaviour into question.

I understand that such circumstances as stated above may not necessarily result in this student being removed as an applicant or student for the Richmond RCMP Youth Academy however, a failure to disclose or conceal any of the circumstances mentioned above will result in this student's removal as an applicant or student.

Administrator Signature: _____

Date: _____
(yyyy-mm-dd)

School Counsellor Signature: _____

Date: _____
(yyyy-mm-dd)

School Teacher Signature: _____

Date: _____
(yyyy-mm-dd)

Richmond RCMP Youth Academy

RCMP CRIMINAL RECORD AND POLICE INDICES CHECK

(Please Print)

Applicant FULL Name (please print): _____

1. To your knowledge, have you, or any of your family members, ever been the subject of a police criminal investigation? If "yes", please explain.

2. I, (print Applicant name) _____, give permission to the Royal Canadian Mounted Police to obtain all information necessary to qualify me in this Work Experience Program. It is understood that the RCMP will have final authority in the approval or rejection of an application, and whose decision or the criteria, or method of arriving at such a decision, will not be questioned or objected to by me, and I will bear no grievance against the RCMP in this respect.

Note: Any false, misleading or omitted information with respect to this application will be grounds for; removal from the application process or, if accepted, immediate removal from the academy.

Applicant Signature: _____

Date: _____
(yyyy-mm-dd)

Parent//Guardian Signature: _____

Date: _____
(yyyy-mm-dd)

RCMP / STAFF USE ONLY:

(These check boxes are for police use only, please check applicable box)

- CPIC Persons Check:
- CPIC CNI And CR:
- PIRS PROS PRIME:
- Driving Record:

Interview Notes:

Police Interview Recommendations:



**POLICE OBSERVER
PROGRAM WAIVER**

**PROGRAMME D'OBSERVATEUR DU
TRAVAIL POLICIER - DÉSISTEMENT**

Applicant – Participant	Date of Birth Date de naissance	Address - Adresse	Province BC
Next of Kin - Nom du plus proche parent	Program – Programme February 2023 Richmond RCMP Youth Academy		

IF UNDER 18 YEARS OF AGE, SECTIONS B, C, D AND E APPLY. IF OVER 18 YEARS OF AGE, SECTIONS A, B, C AND E APPLY.

LES PARTIES B, C, D ET E S'APPLIQUENT AUX MOINS DE 18 ANS. LES PARTIES A, B, C ET E S'APPLIQUENT AUX PLUS DE 18 ANS.

A WAIVER OF CLAIM

Being the age of majority in consideration of my participation with the Royal Canadian Mounted Police (RCMP) in the Program stated above, I hereby absolve and save harmless the RCMP and its individual employees and agents from liabilities, causes of action, damages or otherwise for defamation, personal injury or loss of or damage to property however caused by or resulting from my participation in the program stated above.

DÉSISTEMENT DE REVENDICATION

Ayant atteint la majorité et en considération de ma participation avec la Gendarmerie royale du Canada (GRC) au programme nommé ci-dessus, je dégage par les présentes la GRC et ses employés et agents de toute responsabilité, matière à procès, poursuite en dommages-intérêts ou autre, relativement à toute diffamation, blessure, perte ou dommage matériel subi en raison de ou à la suite de ma participation audit programme.

B AGREEMENT TO CONSENT FOR APPLICATION

I do declare that prior to seeking publication of any article or other material containing information of which may come into my possession through my participation in a Police Observer Program with the Royal Canadian Mounted Police (RCMP), I will submit same for review by the Commander of the RCMP Division wherein I participate.

CONVENTION DE PUBLICATION

Je conviens qu'avant de faire publier quelque ouvrage ou article que ce soit contenant des renseignements que je pourrais obtenir lors de ma participation au Programme d'observateur du travail policier avec la Gendarmerie royale du Canada (GRC), je devrai le soumettre d'abord à l'approbation du commandant de la division de la GRC où j'aurai pris part à ce programme.

C DECLARATION OF CONFIDENTIALITY

I do solemnly declare that I will not disclose to any person outside the RCMP any information of which may come into my possession through my participation in a Police Observer Program with the Force, without authorization from the Commander of the RCMP Division where I participate.

ENGAGEMENT AU SECRET

Je m'engage solennellement à ne divulguer à quiconque n'appartenant pas à la GRC aucun des renseignements que je pourrais obtenir lors de ma participation au Programme d'observateur du travail policier avec la Gendarmerie, à moins d'en avoir d'abord obtenu l'autorisation du commandant de la division de la GRC où j'aurai pris part à ce programme.

D AUTHORIZATION AND WAIVER OF CLAIM

Being the parent/guardian of the participant I hereby authorize his/her participation with the RCMP in the program stated above. Furthermore and in consideration of the said participation, I hereby absolve and save harmless the RCMP and its individual employees and agents from liabilities, causes of action, damages or otherwise for defamation, personal injury or loss of or damage to property, howsoever caused by or resulting from the said participant of the above participant in the program stated.

CONSETEMENT ET DÉSISTEMENT DE REVENDICATION

En tant que parent/tuteur du participant, par les présentes je consens à le laisser participer avec la GRC au programme nommé ci-dessus. De plus, et en considération de ladite participation, je dégage par les présentes la GRC et ses employés et agents de toute responsabilité, matière à procès, poursuite en dommages-intérêts ou autre, relativement à toute diffamation, blessure, perte ou dommage matériel subi en raison de ou à la suite de la participation du participant audit programme.

E WITNESS AGREEMENT

I fully understand that, as a result of my participation with the RCMP in this Police Observer Program, I may be required and hereby agree to testify as a witness in future proceedings and that I may also be required and hereby agree to provide a statement and/or a detailed written account of my observations and actions in that regard. I also recognize and hereby agree that these written statements and/or accounts are subject to release to the defence counsel of an accused person where they are relevant to that person's defence in a related criminal proceeding.

CONVENTION DU TÉMOIN

Je sais que par suite de ma participation au Programme d'observateur du travail policier avec la GRC, je pourrais être tenu, dans le cadre de poursuites judiciaires, de témoigner et de fournir des déclarations ou des comptes rendus écrits détaillés de mes observations et de mes actions, et j'accepte de le faire. Je sais aussi que ces déclarations ou comptes rendus pourraient être communiqués à l'avocat d'un accusé s'ils peuvent servir à sa défense dans le cadre de poursuites criminelles auxquelles ils sont liés, et j'accepte qu'ils soient communiqués à l'avocat de cet accusé.

SIGNATURES

Witness – Témoin	Parent or Guardian - Parent ou Tuteur	Applicant - Participant
Approved - Approuvé Place - Lieu Date	Place – Lieu	Date



Model Release Agreement Films - Photos - Videos

Model's Information		
Name of Model	Telephone Number	Regimental No.
Home Address		
Consent and Release		
<p>I agree to model for and on behalf of Her Majesty the Queen in right of Canada in the production of RCMP photographs, motion pictures, videos or other productions ("RCMP materials").</p> <p>I give Her Majesty, her employees, agents, and representatives, the right to use, modify, reproduce and distribute in any media format, any such likeness of mine for any purpose whatsoever, whether alone or in combination with other material.</p> <p>I also give Her Majesty, her employees, agents and representatives, permission to give others these same rights, all without payment or any compensation to me.</p> <p>I release and discharge the RCMP, its employees, agents and representatives from any claims, obligations or liability of any kind related in any way to this consent or the publication or distribution of the RCMP materials.</p> <p>In witness whereof, I have executed this consent and release on (yyyy-mm-dd)</p>		
Name of Model	Signature	Date (yyyy-mm-dd)
Parent / Guardian		
Parent / Guardian must sign if model is under 18 years of age		
Name	Signature	Date (yyyy-mm-dd)
Witness		
Name	Signature	Date (yyyy-mm-dd)

Richmond RCMP Youth Academy

STANDARD PHYSICAL FITNESS TEST – Date TBD

(Please Print)

Student Name: _____
(last) (first)

School Name: _____ School District: Richmond SD #38

Physical Fitness Test:

All candidates will be notified as to the date and time of the test well in advance by email. This fitness test will be overseen by an **RCMP Officer** or their designate.

Candidates:

Ensure that the Standard Physical Fitness Testing form is completed with name, school name, and school district.

Results will be entered after the group testing.

Procedure:

- Run:** Run six laps around Minoru track (2.4 km)
- Push-ups:** Perform as many push-ups as you can in 60 seconds
- Sit-ups:** Perform as many sit-ups as you can in 60 seconds

TEST	RESULTS	COMMENTS
2.4 km run	Time to complete:	
Push-ups	# Completed:	
Sit-ups	# Completed:	

Date of Test: _____

Examiners Name: _____

Examiners Signature: _____

Signature of Applicant: _____

Richmond RCMP Youth Academy

TEACHER REFERENCE FORM #1

Applicants: Please fill in the top section of this form PRIOR to giving to your referee.

Applicant FULL NAME: _____ School: _____

1. How long and in what capacity do you know the applicant?
2. Do you believe this student has demonstrated the maturity (e.g. reliable, responsible) to be successful in this program? (If no, please explain.)
3. Does this student demonstrate a positive attitude towards authority? (If not, please explain.)
4. Do you think this student demonstrates a positive and enthusiastic attitude when asked to follow directions? (If not, please explain.)
5. Does this student consistently demonstrate
 - team work skills Yes No
 - active listening skills Yes No
 - communication skills Yes No

If no to any of the above, please explain.
6. Would you have any reservations at all in having this student participate in this RCMP training program? If yes, please explain.

Teacher Name

Teacher Signature

Date (yyyy-mm-dd)

Dear TEACHER REFEREE: THANK YOU for completing this reference form.

Please do not return this completed form to the applicant.

Email this directly to the Richmond RCMP. **ATTENTION to:**

Corporal Yash Barha (*Academy Commander – Richmond RCMP Youth Section*)

yash.barha@rcmp-grc.gc.ca

Richmond RCMP Youth Academy

TEACHER REFERENCE FORM #2

Applicants: Please fill in the top section of this form PRIOR to giving to your referee.

Applicant FULL NAME: _____ School: _____

1. How long and in what capacity do you know the applicant?
2. Do you believe this student has demonstrated the maturity (e.g. reliable, responsible) to be successful in this program? (If no, please explain.)
3. Does this student demonstrate a positive attitude towards authority? (If not, please explain.)
4. Do you think this student demonstrates a positive and enthusiastic attitude when asked to follow directions? (If not, please explain.)
5. Does this student consistently demonstrate
 - team work skills Yes No
 - active listening skills Yes No
 - communication skills Yes No
6. **If no to any of the above, please explain.**
7. Would you have any reservations at all in having this student participate in this RCMP training program? If yes, please explain.

Teacher Name

Teacher Signature

Date (yyyy-mm-dd)

Dear TEACHER REFEREE: THANK YOU for completing this reference form.

Please do not return this completed form to the applicant.

Email this directly to the Richmond RCMP. **ATTENTION to:**

Corporal Yash Barha (*Academy Commander – Richmond RCMP Youth Section*)

yash.barha@rcmp-grc.gc.ca

**STOP... THE FOLLOWING IS INFORMATION FOR THE APPLICANT TO KEEP
DO NOT SUBMIT WITH THE APPLICATION – SAVE FOR REFERENCE**

Prior to applying, please read over the next few pages, to ensure this program is right for you.

Richmond RCMP Youth Academy

REQUIREMENTS AND INFORMATION

Who Should Apply:

Applicants must meet the following criteria to be considered:

- Be at least 16 years of age (as of September 1, 2021) (in grades 10-12)
- Have genuine interest in police, or related, work as a career
- Be in good academic standing in all classes
- Have good “attendance” and “lates” record; good “work habits” (ideally, all ‘S’ or ‘G’)
- Display a willingness and ability to: communicate in English (orally, reading and writing), work cooperatively with others, take direction, and be receptive to feedback
- Be physically fit and healthy, and willing to complete a personal fitness plan in order to pass the fitness test and physical rigors of the Academy
- Be a non-smoker for the duration of the Academy
- Be willing to not use personal electronic, media and communication devices for the duration of the Academy, except for an emergent circumstance
- Adhere to the RCMP standards of dress and grooming for uniformed police officers
- Adhere to all COVID safety protocols that are in place for the duration of the Academy, as determined by the BC Provincial Health Officer and the Richmond School Board
- Be willing to complete the top portion of the “Criminal Record and Police Indices Check” form

Physical Fitness and Health:

Police Officers must maintain a high level of fitness to perform their duties effectively and professionally. As such,

- Academy participants will be expected to be in good condition as well as injury and illness free. Any information regarding injuries or illness must be disclosed immediately to the Academy staff.
- The report of injuries, illness or medical conditions does not necessarily exclude participation at the Richmond RCMP Youth Academy. However, if the injury, illness or medical condition surfaces during the activities at the Academy, the student may be sent home. All information regarding injuries, illness and medical conditions will remain confidential.
- The physical components of the Richmond RCMP Youth Academy include a conditioning program, participation in team sport games, and simulations of police scenarios involving apprehending and controlling subjects.
- The students will be exposed to a rigorous simulated physical ability requirement evaluation, similar to that currently required for RCMP applicants. Completion of this test requires participants to perform at near maximum heart rates, challenge upper body strength, muscular endurance and coordination skills.
- The Richmond RCMP Youth Academy supervisors advise that applicants undergo a medical examination by a physician if the applicant or the parents or guardians have any concerns or are uncertain if the student is prepared.

Physical Fitness Test Preparation:

Applicants should begin doing some regular daily physical activity **now**, in order to help prepare for the sit-ups, push-ups and run that will be conducted after the application due date. Students who do not pass **all** categories of the physical fitness test **may** have an opportunity to be retested. The expectation is to do one's best the first try.

Personal Interview Preparation:

- The 15-20 minute personal interview will take place at a location to be determined. Interviewers may include RCMP members and/or school district personnel.
- Applicants are required to dress and act appropriately for a professional interview. This includes adhering to COVID safety protocols if there are any remaining in place at the time the interview occurs.
- During the interview, some of the questions may refer to:
 - Marks, work habits, attendance, and/or lates at high school
 - Involvement in school- or district-based activities
 - Key points that applicants are required to include on their resume (ex: volunteer/work experience, community involvement, physical fitness and healthy life style decisions, research about RCMP careers)
- In order to be prepared for the interview it is recommended that applicant takes some time beforehand to consider ones' experiences, personal choices and anything else the applicant would like the interviewers to learn about them
- Some of the questions will challenge the applicant to think about decisions made in one's past and what has been learned from them. These questions will give the applicant an opportunity to think about and discuss their own sense of **honesty**, integrity, compassion, professionalism, respect and **accountability**.

ONLY If Accepted into the Youth Academy

At a later date, accepted applicants will need to:

- Attend a MANDATORY Parent/Guardian and Student Orientation (evening of January 26, 2023 @ 7pm; location TBD)
- Submit a cheque for \$200 (payment for Youth Academy participation – **due date TBD**)

Richmond RCMP Youth Academy

RULES AND REGULATIONS

1. Once at the Academy site, students shall not leave the Richmond Secondary School property without specific direction from staff. (Students will return home each evening and return to the Youth Academy the next morning.)
2. Students shall turn in all medications to the Academy Medical Staff immediately upon arrival. Designated staff will monitor the taking of medication as prescribed. Ana-kits and inhalers shall be reported upon arrival; however, will be retained by the student.
3. Alcohol, non-prescription drugs and any other intoxicants are prohibited.
4. Smoking is not permitted at the Academy at any time.
5. Students are responsible to ensure the cleanliness and organization of facilities, including assigned student work rooms in accordance with directions from staff. Facilities used will be subject to daily inspections.
6. Students shall use only those facilities assigned to them and not make use of other facilities or amenities without specific direction from a staff member.
7. Students shall comply with the following basic RCMP dress, deportment, and personal grooming regulations for **uniform RCMP personnel**:

ALL students will adhere to the following:

- Remove all jewellery, rings, bracelets, necklaces, earrings, oral piercings and all other body piercings that are not covered by clothing, for the duration of the Academy.
- Wristwatches are strongly recommended.
- Hair that is coloured must be of a uniform, naturally occurring colour.
- Hair may not be spiked up. Nail polish and cosmetic products are not to be worn.
- For allergy reasons, the Academy site is a scent free environment.

Students identifying as **male** will adhere to the following:

- Have a hair cut in a style that is professional and tidy.
- Be clean-shaven and will shave daily if necessary. A trimmed moustache/beard is acceptable.

Students identifying as **female** will adhere to the following:

- Maintain their hair up and off the collar, away from the ears and clear of the forehead.
The regulations described above do not detail the provisions, which are in place to accommodate religious and cultural requirements. These can be addressed individually upon the request of the student.

9. The issued uniform, including hats, will be worn when and as directed.
10. Use of personal electronic devices (laptops, iPods, Apple Watch, cell phones, blackberries etc...) will not be permitted at the Academy, except for an emergent circumstance.
11. Due to the compressed format of the Academy program there are no provisions in place to accommodate time away from the Academy or for visits at the Academy site, except when students return home at the end of each training day.
12. Students must, at all times, follow and obey all directions from the Academy staff.
13. Full disclosure of any injuries or illness must be made to an Academy staff member, prior to or during the Academy. The disclosure is to ensure the continued health of the Student.
14. Students must abide by the Richmond SD38 Code of Conduct for the duration of the program (see next page).
15. For the duration of the Academy, students must adhere to all COVID safety protocols that are in place as determined by the BC Provincial Health Officer and the Richmond School Board.

Important Notice to Parents/Guardians and Students:

Any student who fails to comply with the rules, regulations, staff directions or staff guidance, or who become disruptive to the Academy, may have their participation in the Academy cancelled and will be asked to immediately arrange to return home.

HOW WE LEARN AND WORK TOGETHER

The Board of Education recognizes its obligation to provide all members of our school district community with a positive climate and a safe, healthy environment.

As we learn and work together, we will...

- 1** Show respect for the diversity of the members of our school and district community.
- 2** Behave in a safe, considerate and courteous manner.
- 3** Not threaten, harass, intimidate or assault, in any way, any person within our school district community, through physical violence, print or electronic media.
- 4** Not be in possession of weapons, dangerous articles, alcohol or illegal drugs while in school or work.
- 5** Show respect and pride in our school district buildings and equipment through care and appropriate use of school district property.
- 6** Respect the non smoking environment of our schools and school district facilities.



Our expectations for how we learn and work together shall apply to everyone in our schools and at school functions.

The complete code of conduct
is available online at:
sd38.bc.ca/codeofconduct

Richmond RCMP Youth Academy

PERSONAL FITNESS JOURNAL

The RCMP will test students in three areas: Push-ups, Sit-ups and a Run.

As part of the interview process, preparation and training for this day are essential! The expectation is that you will do your best on the day of the testing and continue to build on your fitness level between the date of testing and the start of the Youth Academy.

Fitness Test will Include:

- **Push-ups**
 - **As many continuous push-ups as you can in 1 minute**
 - once student begins push-ups, they should do their best not to stop for a rest or to catch their breath
 - back, butt and legs must remain straight
 - one complete push-up will be from the up 'locked elbows' down to "the chin touching the flatten palm of the person counting" and back up to straight elbows
- **Sit-ups**
 - **As many continuous sits-ups as you can in 1 minute**
 - once student begins sit-ups, they should do their best not to stop for a rest or to catch their breath
 - the counter will secure student's feet on the ground
 - hands will remain hooked behind (holding) ears
 - one complete, sit-up will be from the down 'shoulders on ground' up to "both the elbows touching the tops of the knees" and back down... "crunches" will NOT count
- **Run**
 - **6 laps of a 400-metre track (ex: Minoru Track) (2.4 km)**
 - once student begins the run, they should do their best not to stop for a rest or to catch their breath, but to make this a continuous run

Recording entries in Fitness Journal:

- **"Push-ups"** and **"Sit-ups"**... record how many sets of "1 minute" sessions you did for that day
 - do not record how many actual push-ups or sit-ups you did, just record the number of sets you did
- **"Run"**... include distance and time
 - you may try 'straight running' on a trail or do laps around a track, like 'Interval training' or run on a 'stairmaster' to prepare
 - **At least twice a month**, try to run 6 laps of a 400-metre track and record this in your journal
- **"Other"**... list any physical activities you do to increase your fitness level
 - this can include any PE, Fitness or Weight Training classes you take at school, teams or clubs you belong to, or any personal activities that you feel help in your conditioning

NOV.	<u>PUSH-UPS</u> <i>Ex: 3 sets</i>	<u>SIT-UPS</u> <i>Ex: 4 sets</i>	<u>RUN</u> <i>Ex: 2 laps of track in 5 min 12 sec</i> <i>Ex: "Run-Jog-Run" intervals for 20 mins</i>	<u>OTHER</u> <i>Ex: 1 hr in weight room</i> <i>Ex: 45-min Cross-Fit</i>
1	(1-min) sets	(1-min) sets		
2	(1-min) sets	(1-min) sets		
3	(1-min) sets	(1-min) sets		
4	(1-min) sets	(1-min) sets		
5	(1-min) sets	(1-min) sets		
6	(1-min) sets	(1-min) sets		
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25	(1-min) sets	(1-min) sets		
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27	(1-min) sets	(1-min) sets		
28	(1-min) sets	(1-min) sets		
29	(1-min) sets	(1-min) sets		
30	(1-min) sets	(1-min) sets		

DEC.	<u>PUSH-UPS</u>	<u>SIT-UPS</u>	<u>RUN</u>	<u>OTHER</u>
1	(1-min) sets	(1-min) sets		
2	(1-min) sets	(1-min) sets		
3	(1-min) sets	(1-min) sets		
4	(1-min) sets	(1-min) sets		
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30	(1-min) sets	(1-min) sets		
31	(1-min) sets	(1-min) sets		

JAN.	<u>PUSH-UPS</u>	<u>SIT-UPS</u>	<u>RUN</u>	<u>OTHER</u>
1	(1-min) sets	(1-min) sets		
2	(1-min) sets	(1-min) sets		
3	(1-min) sets	(1-min) sets		
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