



## AGENDA

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April 4, 2023 | 6:00pm | McMath Staff Room

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### Committee Chairs

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Carolyn Fernie & Nicole Snidanko, DAG Co-chairs  
Lisa Cowell, Secretary  
Jon Lee, Treasurer  
Dionne McFie, Decoration  
Dionne McFie & Paige Northrup, Red Carpet & Entertainment  
Trudi Beutel, Volunteer Coordination  
Akber Dhanjee, Lighting & Parking  
Laura Grant, Transportation  
Lesley Lawson, Security  
Jessica Johnston, Bag Check  
Theresa Kent, Food  
Karen Lin & Yudi Deamer, Donations  
Jon Lee, Take Down

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### Item

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#### 1. Land Acknowledgement

Welcome everyone and thank you for being here this evening. We would like to begin by acknowledging that we are privileged to be here today where we live, work and play on the traditional, ancestral and unceded territories of the First Peoples of the hən'qəminəm' language group and Coast Salish peoples including the Musqueam, Tsleil-Waututh and Tsawwassen nations

#### 2. Welcome and approval of the March 1<sup>st</sup>, 2023 minutes

#### 3. Ticket Sale Update & Donations – Jon Lee

- 109 tickets sold – 63 full and 46 partial (installment)
- Close to halfway to our goal
- Parents will receive reminders through various channels incl. students receiving reminders through the Grad committee.
- Return-It has received approx. \$150
- We are in good shape financially with a small surplus which can be used for swag/gift bags provided we meet the ticket sales goals.

#### 4. DAG updates from Co-Chairs – Carolyn Fernie & Nicole Snidanko

Productive meeting with Mr Johnstone with many positive outcomes:

- Some limits have been placed on school access for set up and take down but we will be able to work around timing. Volunteer sign up will be adjusted to accommodate.
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- School is working with counsellors and resource teachers to ensure that any accommodations necessary for individual students will be identified and addressed to remove any barriers for attendance.
  - No yearbook distribution at the event.
  - Safety and security for the students is a priority – the security plan will be reviewed with the school in advance of the event.
  - Tickets for dinner/dance have not been released. School is still negotiating menu options with the venue.
  - Deadline for DAG ticket sales – May 27<sup>th</sup>. If students miss this deadline, this issue will be addressed on a case-by-case basis.
  - Co-Chairs will be on site for the duration of the event. Jeff will attend at the beginning of the event and will leave when event is under way.
  - Bag drop off (Monday 9:30-12:30 and 3:30-6:30) – need someone from Admin to supervise bag drop off to deal with any issues if they arise.
- Decision has been made not to distribute Tshirts to students. Instead we will distribute a small “swag” bag at the end of the event. This will include a couple of smaller items that match the theme, along with donated coupons. A separate sub-committee will work on this idea. Please let committee chairs know if you are interested in participating.

#### **5. Updates from Committee Chairs (if available):**

- Decoration  
Work parties arranged in McMath Rotunda beginning after 6 pm on April 13/25, May 11/23, June 1/13.
  - Red Carpet & Entertainment
    - Everything is booked, deposits paid and ready to go.
    - Discussion regarding take down of red carpet – need to identify volunteers to handle this as well as storage area.
    - Request for overflow parking has been sent to the Buddhist Temple Society and Wisteria Place.
  - Transportation – coaches are booked. Will re-confirm with company in May.
  - Bag Check
    - Have enough volunteers for bag check on Monday but need additional volunteers for Tuesday night at start of event. These shifts will be filled with volunteers from younger grades.
    - Will provide personal care items in bathroom and students will be informed in advance about what to expect (timeline) and what to bring (and what not to bring).
  - Security – volunteers will wear shirts designating them as Security. Need to confirm numbers (might include some other volunteers) and order.
  - Food –
    - Have started to approach businesses for costs/discounts/donations and are waiting for response.
    - Need to confirm current supply for plates/napkins etc in the storage locker. Confirmed with Steveston Pizza Factory - \$12/large.
  - Donations and Fundraising –
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Item

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- Suggestion to add the option to make a donation to DAG as part of the schoolcashonline payment.
- Received approval from admin for the donations letter.
- This letter will be sent to entire McMath distribution list. Request includes cash donations and prizes for students. Letter will be updated to include coupons/small items for swag bag for students.
- A googledoc has been created to track solicited donations to ensure that we don't overwhelm local businesses.

**6. Adjournment** – 7 pm

Next meeting – April 25<sup>th</sup> at 6 pm

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