



AP EXAM SIGN UP INSTRUCTIONS

*** If you are planning to write the AP exam in May, you will need to complete BOTH Parts A and Part B. ***

Part A: Sign up for an AP online account

- 1) Go to “myap.collegeboard.org”
- 2) Create an account. **Please write your account info somewhere safe** (phone, agenda...). You will need this information later on to view your AP score.
- 3) If you took the AP exams last year, use the same MyAP account as last year (do not start a new account unless you are taking your first exam(s) this year).
- 4) Use the join code below to register for the AP exams that you want to take. Please pay attention to the section name and sign up for the correct exam and section. These are the only exams offered in the Richmond School District. Please note that **ONLY MCMATH STUDENTS MAY SIGN UP FOR AP EXAMS AT MCMATH**

Course Name	Section Name	Active Join Code
AP 2-D Art and Design	AP 2D Art – Blk A	JELDMD
AP 2-D Art and Design	AP 2D Art – Blk F	627YM9
AP Biology	AP BIOLOGY	Sign Up with district
AP Calculus AB	AP Calc – Blk C	MW4DJR
AP Calculus AB	AP Calc – Blk E	3X6E2J
AP Calculus AB	AP Calc – AB Exam Only	3ALVZZ
AP Calculus BC	AP Calc BC Exam Only	NAJAXY
AP Chemistry	AP Chemistry	Sign Up with district
AP Chinese Language and Culture	AP Chinese Lang Blk C	36W77N
AP Chinese Language and Culture	Chinese Lang Exam	QME2QL
AP English Language and Composition	AP English	Sign Up with district
AP English Literature and Composition	AP LIT	Sign Up with district
AP French Language and Culture	AP FRENCH	Sign Up with district
AP Physics 1	AP PHYSICS 1	Sign Up with district
AP Physics 2	AP PHYSICS 2	Sign Up with district
AP Psychology	AP PSYCHOLOGY	Sign Up with district

Please turn to page 2 for Part B.





Part B : Complete the AP Exam Order Form

- 1) Fill out the AP order form on the back of this sheet and have your parents sign it.
- 2) Pay online using Schoolcashonline or write a cheque to McMath Secondary School
- 3) Return this form to McMath's main office by no later than Nov 3rd, 2025.
- 4) **Please note that there is a \$55 cancellation fee if you change your mind later on.**

AP Exam Order Form

Student Name: _____

Student Number: _____

Exam Fees

- \$175 CDN / exam
- Payment due Nov 3rd

Below is a full list of exams that will be offered in Richmond. Please check all exams you are registering for and return the form to the office

The deadline for exam registration via your AP Account, submission of this form, and payment are all due Nov 3rd

AP EXAM	DATE	TIME
☐ AP BIOLOGY	May 4 th	8 am
☐ AP CHEMISTRY	May 5 th	8 am
☐ AP ENGLISH LITERATURE	May 6 th	8 am
☐ AP PHYSICS 1	May 6 th	12 pm
☐ AP PHYSICS 2	May 7 th	8 am
☐ AP 2D/3D ART & DESIGN	May 8 th	Deadline to submit portfolio
☐ AP CHINESE LANGUAGE	May 8 th	12 pm
☐ AP CALCULUS BC	May 11 th	8 am
☐ AP CALCULUS AB	May 11 th	8 am
☐ AP FRENCH LANGUAGE	May 12 th	8 am
☐ AP PSYCHOLOGY	May 12 th	12 pm
☐ AP ENGLISH LANGUAGE	May 13 th	8 am

Parent Signature: _____

For Office Use Only:

Payment Received _____ Student Registered on MyAP _____ Exam Ordered _____