



AP EXAM SIGN UP INSTRUCTIONS

*** If you are planning to write the AP exam in May, you will need to complete **BOTH** Parts A and Part B***

Part A: Sign up for an AP online account

- 1) Go to “myap.collegeboard.org”
- 2) Create an account. **Please write your account info somewhere safe** (phone, agenda...). You will need this information later on to view your AP score.
- 3) If you took the AP exams last year, use the same MyAP account as last year (do not start a new account unless you are taking your first exam(s) this year).
- 4) Use the join code below to register for the AP exams that you want to take. These are the only exams offered in the Richmond School District.

Course Name	Section Name	Active Join Code
AP 2-D Art and Design	AP 2D ART Blk C	AM6MAR
AP 2-D Art and Design	AP 2D ART Blk D	QMV7Z4
AP 2-D Art and Design	AP 2D ART Blk E	4RDX77
AP Biology	AP BIOLOGY	Sign Up with district
AP Calculus AB	AP Calc AB – Blk C	MN6J67
AP Calculus AB	AP Calc AB – Blk F	RYDR7M
AP Calculus AB Exam Only	AP Calc AB Exam Only	2XD6E6
AP Calculus BC Exam Only	AP Calc BC Exam Only	9R7ZN9
AP Chemistry	AP Chemistry	Sign Up with district
AP Chinese Language and Culture	AP Chinese – Blk C	YZL276
AP Chinese Language and Culture Exam Only	AP Chinese – Exam Only	X4DW6L
AP English Language and Composition	AP English	Sign Up with district
AP English Literature and Composition	AP LIT	Sign Up with district
AP Physics 1	AP PHYSICS 1	Sign Up with district
AP Physics 2	AP PHYSICS 2	Sign Up with district
AP Psychology	AP PSYCHOLOGY	Sign Up with district

Part B : Complete the AP Exam Order Form

- 1) Fill out the AP order form on the back of this sheet and have your parents sign it.
- 2) Pay online (School Cash Online) or write a cheque to the school
- 3) Return this form to the office by no later than Oct 30, 2026 to the Office.
- 4) Please note that there is a \$55 cancellation fee if you change your mind later on.



AP Exam Order Form

Student Name: _____

Student Number: _____

Exam Fees

- **\$175 CDN / exam**
- **Payment due Oct 30, 2026**

Below is a full list of exams that will be offered in Richmond. Please check all exams you are registering for and return the form to the office

The deadline for exam registration via your AP Account, submission of this form, and payment are all due Oct 30, 2026

AP EXAM	DATE	TIME
☐ AP 2D/3D ART & DESIGN	May 7 th	Deadline to submit portfolio
☐ AP BIOLOGY	May 3 rd	12 PM (Session 2)
☐ AP CALCULUS AB	May 10 th	8 AM (Session 1)
☐ AP CALCULUS BC	May 10 th	8 AM (Session 1)
☐ AP CHEMISTRY	May 6 th	12 PM (Session 2)
☐ AP CHINESE LANGUAGE	May 13 th	12 pm (Session 2)
☐ AP ENGLISH LANGUAGE	May 12 th	8 AM (Session 1)
☐ AP ENGLISH LITERATURE	May 5 th	8 AM (Session 1)
☐ AP PHYSICS 1	May 5 th	12 pm (Session 2)
☐ AP PHYSICS 2	May 6 th	8 AM (Session 1)
☐ AP PSYCHOLOGY	May 14 th	12 PM (Session 2)

Parent Signature: _____

For Office Use Only:

Payment Received _____ Student Registered on MyAP _____ Exam Ordered _____