



Student Course Selection-Select Courses

1. Click on the **My Info** Top Tab. The got to the **Requests** Side Tab. You will see the following screen:

This window has three different sections:

Instructions- Here you will find an overview of the courses and any notes regarding course selections for your grade. These will be similar to the instructions on your course planning sheet.

Requests- Primary requests are your course requests for the next school year (2019-2020). By clicking on the *Select* button on the bottom of your Instructions window you can view the course options for your grade level.

Notes for Counsellor- as needed

2. Click on the **Select** button on the bottom of the instructions window. This will open a pop-up window that has the available course selections for your grade.
 - Courses are sorted alphabetically by department
 - You can scroll through the course options by using the tab at the top of the page

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	YESFLOA	ELL 1A ENGLISH	Regular	4.0		

- You can sort the courses available by description by clicking on the **Course Description** header
- Select your course choices by clicking on the check box beside the course. When you are done click **OK**



Subject area

Instructions
Attention: Next Year's Grade 9 Students
 ***All students must be enrolled in a minimum of 8 courses
 Most students must select the following courses. Students who are enrolled in ELL classes will have some variations. *Please refer to your personalized Program Planning sheet for more information.*
 1. English 9 (Humanities)
 ? Special Studies 9 (Humanities)

1:10 [YESFL0A] 0 of 29 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	YESFL0A	ELL 1A ENGLISH	Regular	4.0		
<input type="checkbox"/>	XLDCF09	ELL 1B SOCIAL STUDIES	Regular	0.0		
<input checked="" type="checkbox"/>	XLDCF10	ELL 1C ACADEMIC WRITING	Regular	0.0		
<input type="checkbox"/>	YESFL1A	ELL 2A ENGLISH	Regular	4.0		
<input type="checkbox"/>	XLDCF12	ELL 2B SOCIAL STUDIES	Regular	0.0		
<input type="checkbox"/>	XLDCG08	ELL 2C ACADEMIC WRITING	Regular	0.0		
<input type="checkbox"/>	YESFL2A	ELL 3A ENGLISH	Regular	4.0		
<input type="checkbox"/>	XLDCG10	ELL 3B SOCIAL STUDIES	Regular	0.0		
<input type="checkbox"/>	XLDCG11	ELL 4 ENGLISH	Regular	0.0		
<input type="checkbox"/>	MEN-09	EN 9: ENGLISH LANGUAGE ARTS 9 (HUMANITIES)	Regular	0.0		

- After selecting OK you will see your courses in the **Primary Requests** window.

MyEducation BC: My Info

A. Literary Studies & Creative Writing 10
 B. Literary Studies & New Media 10
 2. Social Studies 10
 3. Career Life Education 10
 4. Science 10
 5. Physical and Health Education 10
 6. One of the following Math 10 courses:
 A. Foundations of Math and Pre-Calculus 10
 B. Workplace Math 10

Students must also choose 2 electives to have a full timetable.
 You must return your signed Program Planning Sheet to your counsellor by **February 14th**.
Students should have reviewed their course selections and graduation credits with their parents prior to entering their choices. Students can access their individual transcripts at any time by creating an account on the BC Ministry of Education Student Secure Web.

Primary requests

Subject area	School/Course - CrsNo	School/Course - Description	Alternate?	Credit
All subjects	MCLL-10	HS 10: CAREER LIFE EDUCATION 10	N	4.0
	MDRM-10	TH 10: DRAMA 10	N	4.0
	MFMP-10	MA 10: FOUNDATIONS OF MATH AND PRE-CALCULUS 10	N	4.0
	MFOD-10	HE 10: ADST - FOOD STUDIES LEVEL 1 (FOODS 10)	N	4.0
	MFR-10	ML 10: FRENCH 10	N	4.0
	MMUCM10	MU 10: CONTEMPORARY MUSIC 10	N	4.0
	MNMD-10	EN 10: NEW MEDIA 10	N	2.0
	MVAST10	ART 10: ART STUDIO 10 (STUDIO ARTS 2D + 3D)	N	4.0

Notes for counsellor

Last posted time: Approved time:

Note: Carefully check your course requests before closing your browser. These are the requests that will be submitted as your course requests for next year.

- If you see an error, click the **Select** button again and make your corrections.
- When all of your course selections are correct hit the **POST** button on the bottom of the window.

Note: Failure to **POST** your course selections will impact the course registration totals and may cause a course to be dropped due to lack of enrollment. Each time you make a change after posting, you must hit post again for the system to pick up the changes. Students **MUST** submit the program planning sheet with parent signature in the counselling office for this process to be completed.